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Head Teacher: **Ms V Sengupta**

BA Hons, PGCE, NPQH

Friday 7th October 2016

Dear Parents/Carers of Year 6 children,

I'm writing to inform you of some staffing changes that will be taking place in Saturn Class.

It was with great sadness that Mrs Laughland has decided to leave Upland Primary School, this is for personal reasons. Mrs Laughland will be leaving on December 21st 2016.

It is very important that the children's education is not disrupted or hindered in any way. In order to minimise disruption, I have made the decision to make staff changes as soon as possible given that Year 6 is such an important year. Therefore, staffing changes will take place with effect from after October half term.

As of 31st October Ms Husband, who is currently teaching in the school, will be Saturn's class teacher on a Monday, Tuesday and Wednesday. She is a highly experienced Upper Key Stage 2 teacher who is absolutely thrilled to be going back into a year 6 class. Mrs Williams will then be the class teacher on a Thursday and Friday. Ms Husband will also teach Mrs Laughland's maths class that is a mixture of Saturn and Jupiter children.

Starting next week Ms Husband will be working with Mrs Williams, Mrs Laughland and Miss Roffey, to get to know the children and begin planning for after half term. She will also be attending parents evening alongside Mrs Williams and Mrs Laughland, so that you can all meet her and alleviate any concerns you may have, as well as discuss your child's targets for the coming year ahead.

I can only apologise that these changes are being made so early in the new academic year. They were totally unforeseen but as always the children are my primary concern and making these changes now will be the best solution for the children and their education.

I am incredibly grateful that my staff always put the children first and would like to thank Mrs Williams and Ms Husband for adapting to a new regime that I know is going to be very successful.

Yours sincerely

Ms V Sengupta

Head Teacher

